

CORONAVIRUS DISEASE (COVID-19) RESPONSE PLAN
CENTRAVIS PRODUCTION UKRAINE PJSC

1. To build the Company team and determine its leader, it is authorized to make decisions and coordinate our employees' actions if coronavirus disease is identified at the Company (failed attendance, backup personnel, etc.).

This team includes the following members:

- Yu.V. Atanasov (the team leader).
- A.V. Krasnyuk
- A.Yu. Atanasov
- R.Kh. Ismailov
- M.S. Kalashnikov
- I.V. Polutsyganova
- N.V. Boyko

2. To fix a limit on the number of employees in departments/services simultaneously, to develop the duty schedules according to functions.

3. To wear protective gloves and face masks, as well as disinfect one's hands during office hours. This obligatory procedure applies to all paper work employees dealing with external documents.

4. To fix a limit on our employees' movement between departments/services to transfer (exchange) documentation;

5. To fix a limit on the number of employees during eating, it is up to 5 people simultaneously. All supervisors shall prepare eating schedules to ensure no more than 5 people simultaneously.

6. To control everyone's body temperature while entering the Company' premises (health care workers measure everyone's body temperature in our workshops, and the Centre Security Company officers measure everyone's body temperature in our office building according to the Manual, Annex No. 2). If the employee's body temperature is higher than 37.3 °C, an appointment card to a family doctor shall be provided; the employee is not permitted to work, and OS & EP specialist, Leshchenko O., shall be informed by phone (mobile 067 4800079). Any information on the Company situation and implementation of the quarantine condition shall also be reported to the coordinator as operational information is received to manage the actions taken.

7. All employees having no evidence of disease are obliged to use personal protective equipment (masks) and to maintain strict personal hygiene in the following cases:

- travelling by bus;
- entering the Company's premises;
- leaving the Company's premises after the shift;
- changing clothes.

8. To ensure masks for all employees, they shall be provided by our subdivisions' supervisors.

9. To keep a distance of at least 1.5 meters (an approximate distance of three outstretched arms) between our employees at the Company's premises.

10. To inform one's supervisor about the country has been visited and to follow the instructions before starting work, it shall be done after any vacation or business trip. Homestay for self-isolation during extending period of 14 days upon arrival from another country is binding.

11. To hold off handshakes, as recommended.